



## POSITION ANNOUNCEMENT

The Asian American Psychological Association (AAPA) is seeking the help of two qualified students to assist the Membership Officer with membership tasks including, but not limited to:

- Updating and maintaining the overall AAPA membership list, database and/or directories.
- Implementing new procedures for maintaining division membership lists.
- Examining and organizing information from our website and associated systems related to membership.
- Helping solicit new AAPA members.

Please note:

- Students will receive a stipend of \$500 each.
- Applicants must be current members of AAPA.
- On average, the roles are likely to require 1-2 hours of work per week.
- The positions will begin once candidates have been identified and will continue until June 2021.
- Selected candidates will be asked to sign a non-disclosure agreement, as the positions require access to the AAPA member directory and database.

To apply, please send the following to [membership@aapaonline.org](mailto:membership@aapaonline.org):

- A cover letter briefly explaining your interest in the position and why you would be a good fit to join the AAPA team
- A resume
- Two letters of recommendation (please provide one letter from your advisor or training director, indicating good standing with your graduate program)

The positions will remain open until filled. Priority review of applications will be given to candidates who apply before **August 28, 2020**.

Please feel free to email any questions or concerns to Dr. Kavita Atwal, AAPA Membership Officer, at [membership@aapaonline.org](mailto:membership@aapaonline.org).

AAPA is an organization dedicated to “advance the mental health and well-being of Asian American communities through research, professional practice, education, and policy.” For more about AAPA, visit us online at <https://aapaonline.org>.